

# International Program on Urban Governance, International College of Sustainability Innovations at National Taipei University

## Review Regulations for Foreign Graduate Student Scholarship and Assistantship Applications

Approved at the first meeting of the IPUG in the 2011 academic year

Article 7 amended and approved at the third meeting of the IPUG

Articles 2, 3, 4, 8, and 9 amended and approved at the first meeting of the IPUG in the 2012 academic year

Article 7 added and approved at the third meeting of the IPUG for the 2014 Academic Year

Article 7 amended and approved at the fifth meeting of the IPUG for the 2014 Academic Year

Article 3 amended and approved at the fourth meeting of the IPUG for the 2017 Academic Year

Article 3 amended and approved at the first meeting of the IPUG for the 2018 Academic Year

Article 3 and 8 amended and approved at the second meeting of the IPUG for the 2018 Academic Year

Article 1 amended and approved at the first meeting of the IPUG for the 2019 Academic Year

Article 4 and 6 amended and approved at the second meeting of the IPUG for the 2019 Academic Year

Article 5 and 6 amended and approved at the sixth meeting of the IPUG for the 2020 Academic Year

Article 3 amended and approved at the third meeting of the IPUG for the 2022 Academic Year

Articles 3, 6, and 8 amended and approved at the fourth meeting of the IPUG in the 2023 academic year

Articles 3 amended and approved, Article 9 deleted and approved at the first meeting of the IPUG in the 2024 academic year

Article 3, 4, and 8 amended and approved at the third meeting of the IPUG for the 2024 Academic Year

Article 3, amended and approved at the fourth meeting of the IPUG for the 2024 Academic Year

Article 1 To encourage foreign students to study at the International Program on Urban Governance (hereafter referred to as the IPUG), International College of Sustainability Innovations at National Taipei University (NTPU), the IPUG stipulated the “IPUG at NTPU Review Regulations for Foreign Graduate Student Scholarship and Assistantship Applications” (hereafter referred to as the Regulations) based on Article 7 of the “NTPU Implementation Methods for Graduate Student Scholarship and Assistantship Applications.”

Article 2 The funding sources of scholarships and assistantships for foreign graduate students regulated in accordance with the Regulations are special subsidies from the school endowment fund and allocations and fundraising monies collected by the IPUG from within or outside NTPU.

Article 3 The scholarship and assistantship application qualifications and regulations for each academic year are listed below:

### 3.1 Scholarships:

- (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for scholarships. Students who

are already receiving other domestic or international scholarships are not eligible. Newly admitted students may apply before enrollment. However, the following cases are not subject to this restriction:

1. Recipients of the Ministry of Education (MOE) Taiwan scholarship may receive additional financial support from the IPUG program to cover the portion of their basic tuition and fees and the credit fees required for graduation that exceeds NTD 40,000 per semester.
2. Recipients of the scholarship from the International Cooperation and Development Fund (Taiwan ICDF) may receive additional support from the IPUG scholarship, including their basic tuition and fees, credit fees, and living allowance per semester.
3. Students with special circumstances, as determined and approved by the IPUG program committee, may also be granted this scholarship.

(2) Types of scholarships:

1. Full scholarships: Reduction or exemption from tuition including miscellaneous fees, credit fees required for graduation (up to 15 credits per academic year) and housing fees and a semester-based living expenses subsidy for the subsidized period.
2. Partial scholarships: Exemption or partial reduction of tuition or other awards at certain fixed amounts during the subsidized period.

(3) Scholarship approval criteria:

1. For the first-year master's students, applications will be evaluated and ranked based on the admission review results, and scholarships will generally be granted for one academic year at a time.
2. For the second-year master's students, applications will be evaluated and ranked based on the GPA of the entire first academic year, **with a minimum of 4 credits per semester**. Scholarships will generally be granted for one academic year at a time.

(4) Scholarship distribution methods: Tuition required for each semester is allocated through the special fund designated by the

Regulations. Subsidies for living expenses each semester and other fixed-amount subsidies are awarded and distributed per month. Subsidized months are March to June for the first semester, and September to December for the second semester. If the subsidized student is suspended or withdraws from the program, the subsidies are distributed until the month that the suspension or withdrawal comes into effect. If the subsidized student participates in an exchange program to a foreign university in accordance with NTPU's regulations, the scholarship may be temporarily suspended and deferred to the semester upon the student's return to Taiwan, after which the scholarship will resume.

### 3.2 Assistantships:

- (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for this assistantship. Newly registered students should file an application before enrollment.
- (2) Types of assistantships:
  1. Master's program assistantships: Distribution is based on scholarship and assistantship allocation funds of the IPUG.
  2. Assistantships for student part-time work: Distribution is based on the funding sources regulated in Article 2 of the Regulations.
- (3) Students who receive these assistantship subsidies should help manage commonly assigned tasks at the IPUG and assist in related teaching, research, or administrative work.
- (4) The amount and period for assistantship subsidies is dependent on the allocation funds of the IPUG received from within and outside the school. The subsidy is awarded based on actual working months.

### 3.3 Academic Incentive Grants:

- (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for this assistantship.
- (2) Types of Grants:
  1. International Mobility Learning Grant: To encourage student participation in international professional learning activities organized by the IPUG program as part of its deepened international mobility initiatives.
  2. International Academic Conference Presentation Grant: To

support students in presenting their research findings, through oral or poster presentations, at international conferences relevant to their field of study.

- (3) The grant amount and number of recipients are determined by the IPUG program committee based on the scholarship and grant budget for the academic year.
- (4) Recipients of the academic incentive grant are required to submit a report summarizing the outcomes within one month after the completion of the activity.

3.4 Quotas and amounts of scholarships and assistantships awarded each semester are determined after discussion at the IPUG meeting.

Article 4 Methods for applying for scholarships or assistantships, as per the Regulations, are given below:

- 4.1 Scholarships: New students must submit the “New student scholarship application form” together with their admission application to the IPUG program before enrollment. Second-year master’s students must apply before the second week of the third semester, along with a complete transcript of their first academic year and all required application documents.
- 4.2 Assistantships: Based on program needs, the IPUG program may publicly recruit qualified students to assist with administrative tasks or an academic activities.
- 4.3 Application must be submitted in writing to the IPUG program before 1<sup>st</sup> and October 1<sup>st</sup> each year.

Article 5 The subsidized quotas of the IPUG awards scholarships and assistantships in each academic year are allocated based on the school budget and adjustable.

Article 6 Foreign graduate student scholarship and assistantship applications for the IPUG are reviewed at the IPUG meeting. The academic or work performance of the recipient during the scholarship or assistantship subsidy period is considered during reapplication and review for their next scholarship or assistantship.

Article 7 A recipient of a partial scholarship, if recommended by his/her thesis advisor, may apply to convert the scholarship to a full scholarship. The application shall be evaluated according to the merit scholarship budget and

approved by the IPUG committee. The full scholarship for the academic program shall be awarded to the recipient in the current semester.

Article 8 If a recipient exhibits undesirable academic performance or receives demerits or higher level disciplinary action for violating school rules, under the resolution of the IPUG meeting, the IPUG director may sign an appeal to discontinue the student's scholarships or assistantships.

Article 9 The Regulations were approved at the IPUG meeting and implemented after being approved by the president of NTPU. All amendments are made following this same procedure.