

National Taipei University **International College of Sustainability Innovations Guidelines for Establishing the Meeting for the International Program on Urban Governance**

Approved by the 2011 1st Interim Meeting of the College Affairs Meeting on January 4, 2012

The amendment to Article 3 was approved in the 2014 2nd Meeting of the College Affairs Meeting on October 22, 2014.

The amendment to Article 3 was approved in the 2016 1st Meeting of the College Affairs Meeting on October 27, 2016.

The amendment to Article 1,2, 3 were approved in the 2020 1st Meeting of the College Affairs Meeting on March 31, 2020.

- Article 1: These Guidelines have been established in accordance with Article 8 of the National Taipei University Organizational Charter and Article 2 of the National Taipei University **International College of Sustainability Innovations** Guidelines for Establishing the International Program on Urban Governance.
- Article 2: The National Taipei University **International College of Sustainability Innovations** Meeting for the International Program on Urban Governance (“the Meeting”) is responsible for evaluating and promoting matters related to courses, research, development, and other affairs in connection with the International Program on Urban Governance (“the Program”).
- Article 3: The Director of the Program represents the chair of the meeting. The Director shall appoint one student representative as well as seven representatives from the **faculty members of the National Taipei University**
- Article 4: The representatives serve the term of one academic year and may be reappointed. The Meeting will meet at least once per semester and one third of the representatives must be in accord for interim meetings to be held.
- Article 5: Meetings must take place when over half of the representatives are present. If over half of those present are in agreement, then a resolution shall be reached. However, in the case of major issues, two-thirds or more of the representatives must be present before a resolution may be reached. The weight of the issue shall be decided by over half of the representatives present. If a Meeting representative is unable to attend, a letter of authorization may be given to another representative so that decisions may be made on his or her behalf. Each person may only represent one other person.

Article 6: Meeting proposals may be made by the chair and other representatives. Proposals shall be made one week before the meeting and registered to the Program in order to ensure of the effectiveness of meetings.

Article 7: These Guidelines shall be implemented after evaluation and approval by the College Affairs Meeting. The same shall apply to amendments.