



## **Important Information for IPUG Students**

## **Spring Semester, 2023**

| Reminders for Spring Semester 2023                     | 1-2   |
|--|-------|
| Curriculum Information                                 | 3-5   |
| IPUG Course List of Spring Semester 2023               | 6     |
| A Two-year Schedule for Students at IPUG               | 7-9   |
| IPUG Self-check List for Thesis and Graduation Process | 10-13 |
| Tuition, Accommodation and Other Fees                  | 14-15 |
| Payment Sheet Printing System                          | 16-17 |
| Cell Phone Information                                 | 18    |
| About National Health Insurance                        | 19    |
| Contact Information                                    | 20-22 |
| Regulations  | 23-28 |

## 111 學年度第 2 學期重要事件時程表

## Reminders for Spring Semester, 2023

| Date<br>(MM/DD)                                 | 事件 Events   | 備註 Notes  |
|---|---|---|
| 02/15   | 註冊繳費截止<br>Deadline for Tuition Payment  | Registration fee and credit<br>fees (for the courses that<br>you added in Jan.)                 |
| 02/20   | 開學日<br>Class Begin  |   |
| 02/21-03/02                                     | 課程加退選<br>Add/Drop Period<br>抵免學分受理<br>Deadline for courses Waiver Application                             | Deadline for adding and dropping courses:   |
| 02/28   | 和平紀念日放假<br>Peace Memorial Day   | No Classes!   |
| 03/07   | 全校補辦註冊日<br>Deadline for Late Registration   | Last opportunity for register spring semester.  |
| 03/07-03/13                                     | 線上選課確認<br>Confirmation of Course Selection  | Remember to confirm your courses online, school will charge credit fees accordingly.            |
| 03/31   | Last day to do your proposal defense  | If you wish to graduate this semester you must do your proposal defense by then                 |
| 04/03-04/06                                     | 校慶系列活動補假 Make-up Holiday for NTPU Anniversary & Sports Day 兒童節放假 Children's Day 民族掃墓節放假 Tomb-Sweeping Day | Holiday! No Classes!<br>(Spring break!)   |
| 4/10-4/14                                       | 期中考週<br>Mid-term Exam Week  |   |
| 加退選學分費繳費 4/17-4/30 Add/Drop Credits or Payments |   | Refund or credit will be sent and payment is required for courses add/drop before Mar. 2, 2023. |

| Date<br>(MM/DD) | 事件 Events  | 備註 Notes  |
|-----------------|--|---|
| 4/17-4/28       | 申請棄修課程<br>Course Withdrawal Period   | Give Up Courses without credit fee refund!              |
| 06/05-06/09     | 期末考週<br>Final-exam Week  |   |
| 06/10           | 畢業典禮<br>Graduation Ceremony  |   |
| 06/12-06/23     | 彈性補充教學<br>Supplementary teaching week  | This can be flexible.                                   |
| 06/22           | 端午節放假<br>Dragon Boat Festival  | Holiday! No Classes!                                    |
| 06/26           | 暑假<br>Summer Vacation Begin  |   |
| 06/30           | 論文考試申請截止<br>Dissertation Exam Application Deadline   | Last Day to assign a date to defend in spring semester. |
| 07/31           | 碩士班學生結束結束舉行論文考試 Last Day of Dissertation Defense for Master's 第 2 學期結束 Spring Semester 2023 Ends |   |

## **Curriculum Information**

#### A. Degree Requirements

#### 1. Credit Requirements

Credit requirements for students enrolled after academic year 2020 (inclusive): **28 credits** (including graduation thesis 0 credits), in which **10 credits** are required courses (Chinese (I) and Chinese (II) are both 0 credits) and the remaining **18 credits** are elective courses.

#### 2. Notice

Before course selection: Please discuss the courses that you plan to register for with an IPUG academic advisor or your thesis supervisor.

After course selection: Please print out the confirmation list and obtain the approval (that is, the signature) from an IPUG academic advisor or your thesis advisor.

Students who take courses at departments (institutes) outside of the IPUG must acquire permission from his/her academic advisor or thesis advisor, and submit the course selection list with the academic advisor or thesis advisor's signature to the IPUG. The credits of the course can be counted toward graduation credits, but this is limited to three credits.

#### 3. Academic Research Ethics Education Course

Students who are enrolled in the master's program or doctoral program must complete the **Academic Research Ethics Education Course** (https://ethics.nctu.edu.tw) and obtain at least a passing grade. Students who have not completed the course are not allowed to apply for oral defense.

#### 4. Thesis originality and plagiarism check

Students must submit their thesis to the **NTPU Turnitin Originality Check System** to check the originality and plagiarism. And the originality check report must be submitted to the student's supervisor(s) and the thesis defense committee before the thesis oral defense.

## **B.** Required Courses

Among the required courses, students can choose between "Quantitative Data Analysis" and "Qualitative Research Methods".

|    | Name of Courses                   | Number of Credits |
|----|-----------------------------------|-------------------|
| 1. | Theory and Practice of Governance | 2                 |
| 2. | Research Methodology              | 2                 |
| 3. | Quantitative Data Analysis*       | 2                 |
| 4. | Qualitative Research Methods*     | 2                 |
| 5. | Sustainable and Resilient Cities  | 2                 |
| 6. | Seminar on Urban Governance I     | 2                 |
| 7. | Chinese 1                         | 0                 |
| 8. | Chinese 2                         | 0                 |

## **C.** Elective Courses

The availability of elective courses is subject to the course schedule for each semester.

| Sustainability Management Track |  |                   |  |  |  |  |
|---------------------------------|--|-------------------|--|--|--|--|
|                                 | Name of Courses                              | Number of Credits |  |  |  |  |
| 1.                              | Seminar on Urban Governance II               | 2                 |  |  |  |  |
| 2.                              | Resilience Theory in Urban Planning & Design | 3                 |  |  |  |  |
| 3.                              | Seminar on Urbanization and Global Climate   | 2                 |  |  |  |  |
|                                 | Change                                       |                   |  |  |  |  |
| 4.                              | Sustainable Development: Theory and          | 2                 |  |  |  |  |
|                                 | Practice                                     |                   |  |  |  |  |
| 5.                              | Seminar on Disaster Management               | 2                 |  |  |  |  |
| 6.                              | Sustainable Development                      | 2                 |  |  |  |  |
| 7.                              | Principles of Ecology                        | 3                 |  |  |  |  |
| 8.                              | Green Environmental Management               | 3                 |  |  |  |  |
| 9.                              | World Cultures and Sustainable Development   | 2                 |  |  |  |  |
| 10.                             | International Social Work                    | 3                 |  |  |  |  |
| 11.                             | Sustainable UrbanTourism                     | 3                 |  |  |  |  |
| 12.                             | Urban sociology and community resilience     | 3                 |  |  |  |  |
| 13.                             | Mobility and Urban Cultures                  | 3                 |  |  |  |  |
| 14.                             | Urban Environments and Human Experience      | 3                 |  |  |  |  |

|    | Real Estate Management Track           |                   |  |  |  |  |
|----|--|-------------------|--|--|--|--|
|    | Name of Courses                        | Number of Credits |  |  |  |  |
| 1. | Compact City and Mixed-use Development | 3                 |  |  |  |  |
| 2. | Seminar on Real Estate Appraisal       | 2                 |  |  |  |  |
| 3. | Seminar in Housing Policies            | 3                 |  |  |  |  |

| 4. | Real Estate Case Study                       | 2 |
|----|--|---|
| 5. | Advance International Real Estate Case Study | 2 |
| 6. | Global Housing Policies                      | 2 |
| 7. | International Property Valuation and Use     | 2 |
| 8. | Urban Geography                              | 3 |

|    | Big Data Analytics Track                  |   |  |  |  |  |  |
|----|---|---|--|--|--|--|--|
|    | Name of Courses Number of Credits         |   |  |  |  |  |  |
| 1. | Satellite Positioning System              | 2 |  |  |  |  |  |
| 2. | Principles and Applications of Geographic | 2 |  |  |  |  |  |
|    | Information Systems (GIS)                 |   |  |  |  |  |  |
| 3. | Management Information System             | 3 |  |  |  |  |  |
| 4. | Machine Learning                          | 3 |  |  |  |  |  |
| 5. | Data Mining                               | 3 |  |  |  |  |  |

| Smart City & Urban Governance Track |   |                   |  |  |  |  |
|-------------------------------------|---|-------------------|--|--|--|--|
|                                     | Name of Courses                             | Number of Credits |  |  |  |  |
| 1.                                  | Cities and Complexity                       | 2                 |  |  |  |  |
| 2.                                  | Topics in Urban Public Finance              | 2                 |  |  |  |  |
| 3.                                  | Topics in Urban Economic Development        | 2                 |  |  |  |  |
| 4.                                  | Health Economics and Policy                 | 2                 |  |  |  |  |
| 5.                                  | Behavior Planning Theory                    | 2                 |  |  |  |  |
| 6.                                  | Public Choice                               | 3                 |  |  |  |  |
| 7.                                  | Seminar on City Management                  | 2                 |  |  |  |  |
| 8.                                  | Urban Planning and Public Health            | 2                 |  |  |  |  |
| 9.                                  | Seminar on Local Governance                 | 2                 |  |  |  |  |
| 10.                                 | Newly Industrialized Countries and Regional | 3                 |  |  |  |  |
|                                     | Political Economic Development              |                   |  |  |  |  |
| 11.                                 | Introduction to European Integration        | 2                 |  |  |  |  |
| 12.                                 | Economic and Monetary Union                 | 3                 |  |  |  |  |
| 13.                                 | City Diplomacy                              | 3                 |  |  |  |  |
| 14.                                 | Creative Cities                             | 2                 |  |  |  |  |
| 15.                                 | City Competitiveness and Urban Marketing    | 3                 |  |  |  |  |

|    | Others                       |                   |
|----|------------------------------|-------------------|
|    | Name of Courses              | Number of Credits |
| 1. | Qualitative Research Methods | 3                 |
| 2. | Field Practice               | 2                 |
| 3. | Independent Study I          | 2                 |
| 4. | Independent Study II         | 2                 |

#### 城市治理英語碩士學位學程111學年第2學期課表 IPUG Course List of Spring 2023

|   | Time Day      | Mon  | day  | Tues   | sday   |  | Wednesday  |  | Thursday Friday   |   | Satursday                                     |  |
|---|---------------|--|--|--|--|--|--|--|---|---|---|--|
| 1   | (8:10-09:00)  |  |  |  |  |  |  |  |   |   |   |  |
| 2   | (9:10-10:00)  |  |  |  |  |  |  |  |   |   |   | M6014*<br>論文                                 |
| 3   | (10:10-11:00) | M5110* S1F11<br>質性研究方法<br>Qualitative Research             |  | M5101 P1F04<br>國際住宅政策<br>Global Housing                      | M6031 B8F40<br>大數據分析<br>Big Data Analysis (3)<br>戴敏育 Min-Yuh Day | M5010 B8F40<br>軟體工程<br>Software Engineering<br>(3)<br>戴敏育 Min-Yuh Day                                      | M5396* 1F14<br>Computer Center<br>量化資料分析                 | M5028 P2F01<br>決策理論與分析<br>Decision-Making    | M5003 P2F27<br>城市環境和人類體驗<br>Urban Environments<br>and Human<br>Experience (3)<br>Michal Grzegorzewski | M5118 P2F27<br>流動和都市文化<br>Mobility and Urban<br>Cultures (3)<br>Michal Grzegorzewski<br>楊明浩 |   | Thesis (0)<br>For the Year 3 & 4<br>students |
| 4   | (11:10-12:00) | Methods (2)<br>Chantalle Rietdijk李莎<br>蕊                   |  | Policies (2)<br>Chantalle Rietdijk李莎<br>蓬                    |  |  | Quantitative Data<br>Analysis(2)<br>王千岳Chian-Yue<br>Wang | Theory and Analysis<br>(2)<br>郭昱瑩Yu-Ying Kuo | 楊明浩   |   |   |  |
|   | 12:00-13:00   |  |  |  |  | LUNCH BREAK  |  | •  |   |   |   |  |
| 5   | (13:10-14:00) | M5234* H4F05<br>4F05 College of<br>Humanities<br>華語一 &華語二B |  | M5169 P2F05<br>健康經濟學與醫療政策<br>Health Economics and            |  | M5234* H4F05<br>4F05 College of<br>Humanities<br>華語一 &華語二B   |  |  |   | M5125* S1F11<br>永編與韌性城市<br>Sustainable and  | U4328 H1F09<br>1F09 College of<br>Humanities  |  |
| 6   | (14:10-15:00) | Chinese 1 & Chinese 2<br>B (0)<br>吳品慧Ping-Hui Wu           | M5338 P2F39<br>公共選擇<br>Public Choice (3)<br>張文俊Wen-Chun<br>Chang | Policy (2)<br>林翠芳 Tsui Fang Lin                              |  | Chinese 1 & Chinese 2<br>B (0)<br>吳品慧Ping-Hui Wu   |  |  | M5123 P2F26<br>城市競爭力與都市行銷<br>City Competitiveness<br>and Urban Marketing<br>(3)<br>Tamara Klicek      | Resilient Cities (2)  | <b>華語三</b><br>Chinese 3 (0)<br>吳品慧Ping-Hui Wu |  |
| 7   | (15:10-16:00) | M5119 S1F11<br>不動產個案研究<br>Real Estate Case Study           |  |  |  |  |  |  | , Northwest Market Market   |   |   |  |
| 8   | (16:10-17:00) | <b>(2)</b><br>Chantalle Rietdijk李莎<br>蕊                    |  | M5104 P2F27<br>都市地理學<br>Urban Geography (3)<br>Tamara Klicek |  | M6054 P6F30<br>韌性理論與都市規劃設計<br>Resilience Theory in<br>Urban Planning &<br>Design (3)<br>廖柱賢Kuei-Hsien Liao |  |  |   |   |   |  |
| 9   | (17:10-18:00) |  |  |  |  |  |  |  |   |   |   |  |
| Notes: 共同必修 Required  |               |  |  |  |  | ,  |  |  |   |   |   |  |
| 1. M0000->course number   |               |  |  | 大數據分析 Big Data Analytics                                     |  |  |  |  |   |   |   |  |
| 2. Course name (credits)  |               |  |  | 永續管理 Sustainability Management                               |  |  |  |  |   |   |   |  |
| 3. *Required courses  4. Classroom (av. REE13. > Room 13 on Eth floor, the Building of Bublic Affairs)  |               |  |  | 智慧城市與都市治理 Smart city & Urban Governance                      |  |  |  |  |   |   |   |  |
| <ul> <li>4. Classroom (ex. P5F13 -&gt; Room 13 on 5th floor, the Building of Public Affairs)</li> <li>5. From spring 2023, you can choose Quantitative Data Analysis or Qualitative Research Methods</li> </ul> |               |  |  |  | 其不動產管理 Real Estate Management 其他 Others                          |  |  |  |   |   |   |  |
| to take, depends on how you plan to do your research.   |               |  |  |  |  | 論文 ThesisFor the Year 3 & 4 students   |  |  |   |   |   |  |
| 6. U4328 Chinrse 3 is free of charge to take.   |               |  |  |  |  |  |  |  |   |   |   |  |

## A two-year schedule for students at International Program on Urban Governance

\* Please refer to NTPU academic calendar for the specific dates or deadlines.

| Semester | Month | Reminders  |
|----------|-------|--|
| First    | Feb.  | Registration (Tuition Payment)                             |
| semester |       | 2. Apply for Alien Residency Certificate (ARC)             |
|          |       | 3. Course selection (approved by IPUG tutor)               |
|          |       | 4. Deadline of course selection                            |
|          |       |  |
|          | March |  |
|          | April | 1. Credit fee payments                                     |
|          |       | 2. Course dropping (after mid-term exam)                   |
|          |       | 3. Study plan Preparing                                    |
|          | May   | Dorm application of next semester                          |
|          |       | 2. Dorm application of summer holiday period if necessary  |
|          | June  | Hand in supervisor-student agreement                       |
|          | l     | Summer Vacation  |
| Second   | Sept. | 1. Registration (Tuition Payment)                          |
| semester |       | ★ Registrar punctually. No delay cases would be            |
|          |       | accepted (please back to campus before registration date)  |
|          |       | 2. Course selection (approved by your supervisor)          |
|          |       | 3. Deadline of course selection                            |
|          | Oct.  |  |
|          | Nov.  | 1. Credit fee payments                                     |
|          |       | 2. Course dropping (after mid-term exam)                   |
|          | Dec.  | 1. Dorm application of winter holiday period if necessary  |
|          | Jan.  | Course selection for next semester (approved by your       |
|          |       | supervisor)  |
|          |       | 2. Find a thesis advisor                                   |
|          |       | Winter Break!  |
| Third    | Feb.  | 1. Extend your ARC   |
| semester |       | 2. Registration (pay tuition) (Tuition payment)            |
|          |       | 3. ★Registrar punctually. No delay cases would be accepted |
|          |       | 4. Course selection (approved by your supervisor)          |

| Semester | Month | Reminders   |
|----------|-------|---|
|          |       | 5. Deadline of course selection                               |
|          | March |   |
|          | April | 1. Credit fee payment   |
|          |       | 2. Course dropping (after mid-term exam)                      |
|          | May   | 1. Dissertation proposal defense (the <u>interval between</u> |
|          |       | proposal defense and thesis defense is three months)          |
|          |       | 2. Dorm application of summer holiday period if necessary     |
|          |       | 3. Dorm application of next semester                          |
|          | June  |   |
|          |       | Summer Vacation   |
| Fourth   | Sept. | 1. Registration (tuition payment)                             |
| semester |       | 2. ★ Registrar punctually. No delay cases would be            |
|          |       | accepted  |
|          |       | 3. Course selection(approved by your supervisor)              |
|          | Oct.  |   |
|          | Nov.  | Credit fee payment  |
|          |       | 2. Course dropping (after mid-term exam)                      |
|          | Dec.  | 1. Dorm application of winter holiday period if necessary     |
|          | Jan.  | 1. Thesis defense before Jan.31 (the <u>interval between</u>  |
|          |       | proposal defense and thesis defense is three months)          |
|          |       | 2. Thesis revising  |
|          |       | 3. Graduation Procedures finishing                            |
|          | I     | Winter Break!   |
|          |       | Say Goodbye to IPUG!  |

## Course Selection and Registration

- 1. Before course selection: Please discuss the courses that you plan to register for with an IPUG academic advisor or your thesis advisor.
- 2. After course selection: Please print out the confirmation list and obtain the approval (that is, the signature) from an IPUG academic advisor or your thesis advisor.

#### **Graduation Process**

Regarding the details of graduation process, please refer to the "IPUG self-check list for thesis and graduation process."

#### Regulations

- 1. Please refer to the IPUG website "Bylaws".
- 2. If discrepancies exist between the Chinese statement and the English statement, the Chinese statement applies.
- 3. For the latest version, please contact IPUG office.

## Important Notice of Thesis Regulations

1. Students that are enrolled in the graduate and doctorate programs must complete Academic Research Ethics Education Course. Please refer to the following route to take the online course: Student information system/Academic resource/Academic research ethics education site. Students that have taken the course must obtain at least a passing grade for the course's test. Students that have not completed the course are not allowed to apply for Oral Defense.

The Taiwan academic research ethics education website (This account will be invalid automatically after a year. To apply it again is a hassle and will take a lot your time, so finish it at your first year.): https://ethics.nctu.edu.tw/

Login in with following information:

Identity: Mandatory Student Account: Student number

Password: Last five numbers of your student number

After you pass the online exam, please print out the proof of course completion and hand in to the IPUG office.

2. Students must submit their thesis to the NTPU Turnitin Originality Check System (<a href="http://www.lib.ntpu.edu.tw/Eng/E-resources/turnitin.php">http://www.lib.ntpu.edu.tw/Eng/E-resources/turnitin.php</a>) to check the originality and plagiarism. And the originality check report must be submitted to the student's supervisor(s) and the thesis defense committee before the thesis oral defense.

## 城市治理英語碩士學位學程 學生論文與畢業流程自我檢核表 IPUG self-check list for thesis and graduation process

學號 Student number: \_\_\_\_\_\_\_姓名 Name:

| Steps |                          | To-do list   | Suggested time<br>of "mission<br>accomplished"          | Check |
|-------|--------------------------|--|---|-------|
| 1     | Find your thesis advisor | Submit the <b>student supervisor agreement</b> to the IPUG office.   | By the end of the second semester after your enrollment |       |
| 1.1   | Pass Ethics<br>test      | Complete Academic Research Ethics Education Course (https://ethics.nctu.edu.tw). Students that have not completed the course are not allowed to apply for Oral Defense.  |   |       |
|       |                          | Proposal Defense   |   |       |
| 2     | Proposal<br>Defense      | <ul> <li>** Apply to the IPUG office of your date of proposal (please get the approval from your advisor first)</li> <li>** Contact your professors</li> <li>** Arrange and check TIME and PLACE</li> <li>** Register for empty classroom</li> <li>** The interval between proposal defense and thesis defense should be THREE months at least.</li> </ul> | The sooner, the better                                  |       |
| 3     | Preparation              | <ul> <li>Confirm the following info to the IPUG office</li> <li>Time, date and place</li> <li>Thesis topic</li> <li>Phone numbers and names of your committee members and their title.</li> <li>Apply for the parking permit for non-NTPU faculty committee members (If he/she drives a car)</li> </ul>  | 30 days before proposal                                 |       |
| 4     | Preparation              | <ul> <li>** Prepare ALL the equipment and things you need in proposal defense</li> <li>** Prepare Thesis Proposal Evaluation Sheet for each of your committee members</li> <li>** Need to be recorded (sound-recording)</li> </ul>   | 1~3 days before proposal                                |       |

| Steps |                                    | To-do list   | Suggested time of "mission accomplished"     | Check |  |  |  |
|-------|------------------------------------|--|--|-------|--|--|--|
|       | Thesis and Thesis Defense!         |  |  |       |  |  |  |
| 5     | Before Defense Application         | Complete the Academic Research Ethics Education Course (https://ethics.nctu.edu.tw) and obtain at least a passing grade.   |  |       |  |  |  |
| 6     | Preparation<br>for Defense         | <ul> <li>** Apply for your thesis defense</li></ul>  | At least 30 days<br>before thesis<br>defense |       |  |  |  |
| 7     | Preparation for Defense            | <ul><li>※ Send thesis to committee members</li><li>※ Submit the Turnitin originality check report to committee members.</li></ul>  | At least 7~14<br>days before<br>defense      |       |  |  |  |
| 8     | Preparation for Defense            | <ul> <li>Please prepare the following forms:</li> <li>1. IPUG Verification Letter from the Oral Examination Committee (one copy)</li> <li>2. Notification of Thesis Defense Results (two copies)</li> <li>Please check the place and all the equipment before the thesis defense.</li> </ul> | 2∼3 days before defense                      |       |  |  |  |
| 9     | Attention for<br>Thesis<br>Defense | <ul> <li>※ Please arrive earlier and get everything prepared</li> <li>※ Pick up the committee members</li> <li>※ Record (sound-recording and <u>a note taker</u>, please ask someone to help out)</li> </ul>   | The very day of Thesis Defense               |       |  |  |  |

| Steps |  | To-do list  | Suggested time of "mission accomplished"  | Check |
|-------|--|---|---|-------|
| 10    | Things to complete right after your thesis defense | <ul> <li>** Make sure collecting signature from all committee members and following documents must be hand in: <ol> <li>Thesis examination result information</li> <li>(origin in duplicate), supervisor and head of department must sign on.</li> <li>Score letter must be sealed by chairperson with envelope.</li> <li>IPUG Verification Letter from the Oral Examination Committee</li> <li>Defense record page (note taker should sign up)</li> <li>Expense list</li> <li>Envelope of IPUG</li> </ol> </li> <li>** Clean up the classroom and return equipment</li> <li>** Hand in examiner comments tablet to supervisor.(If required)</li> </ul> | The very day of Thesis Defense (There is no responsibility of IPUG if students of delayed hand in documents and led to defer graduation.) |       |
| 11    | Thesis<br>Revision                                 | <ul> <li>** Do follow the format that IPUG requires</li> <li>** Insert the watermark of NTPU on thesis</li> <li>** REVISION:</li> <li>1. Hand in "Examiners comments table" to IPUG office after gaining agreement of supervisor. (If required)</li> <li>2. Receive "Signature page of committee" from the head of IPUG.</li> <li>3. Content order: Cover, acknowledgement, verification letter, Chinese abstract, English abstract, table of content, chapters, references, appendices and copyright declaration.</li> </ul>   | In 2 weeks (after thesis defense)   |       |
| 12    | Thesis Upload<br>PART I                            | <ul> <li>W Upload your thesis to National Digital Library of Theses and Dissertations in Taiwan. Before your supervisor agrees to upload your thesis, you can't upload it. This should be the final version.</li> <li>1. Get an account for uploading system</li> <li>2. Follow the steps as the system requires and upload your thesis. (DO MAKE SURE EVERY DETAILS ARE CORRECT)</li> <li>3. It takes 2-3 days for the system to verify your thesis.</li> </ul>  | In 3 weeks (after thesis defense)   |       |

| Steps |                | To-do list  | Suggested time<br>of "mission<br>accomplished"                              | Check |
|-------|----------------|---|---|-------|
|       |                | Time to leave the IPUG and NTPU!  |   |       |
| 13    | Leave the IPUG | <ul> <li>**Things you need to turn in:</li> <li>1. Five hard copies of thesis, with green-colored cover (3 for the IPUG, 1 for the library, 1 for the registration Section)</li> <li>2. A PDF file of your thesis and the sound-recording of your thesis defense (burn a CD for that, with your student ID number and name /or an electronic file )</li> <li>3. Clean up your stuff in STUDY ROOM</li> <li>4. Erase the card key of STUDY ROOM (your coordinator will do that)</li> </ul>                     | By the end of<br>August/February<br>or Early<br>September/March             |       |
| 14    | Leave the NTPU | <ul> <li>** Confirm the leaving process via student information system:</li> <li>1. The result of your thesis defense already was informed to Registration Section</li> <li>2. You have all the grades for each course</li> <li>3. You reach the requirement of the credits</li> <li>4. Books are all returned to the library</li> <li>5. Bring your student ID card to Registration Section to finish the procedure.</li> <li>6. Complete the IPUG Graduation survey</li> <li>7. Get your diploma</li> </ul> | complete the procedure a week before the registration day for next semester |       |

#### Tuition, on-campus Accommodation, and Other Fees (for reference)

- 1. The following fees apply to one semester only in 2023. The up-to-dated tuition and fees will be announced at the NTPU website.
- 2. All fees shown are in New Taiwan Dollars (NTD). There are 2 semesters in each year.

#### International Graduate Students

| Faculty/Program |                           | Electrical Engineering and Computer Science | Business | Law, Public Affairs, Social Science, Humanities, IPUG |
|-----------------|---------------------------|---|----------|---|
| Conducto        | <b>Basic Tuition fees</b> | 24,620                                      | 21,320   | 21,000  |
| Graduate        | <b>Unit Basis</b>         | 2,980                                       | 2,980    | 2,980   |

<sup>\*</sup>A graduate student will be charged both basic tuition fees plus extra credit fees (that is, the number of credits taken times the unit basis). For instance, the extra credit fees for a 2-hour class would be NTD 5,960 (2,980x2).

#### On-Campus Accommodation

#### A. Fees

The rates listed below are for reference only and may change every year.

|                   | Sanxia Can | npus   |
|-------------------|------------|--------|
|                   | Male       | Female |
| Graduate students | 13,200     | 13,200 |

#### 

- 1. Deposits of NT\$2,000 (Refund after dormitory check out).
- 2. Electric bills for over basic units
- 3. Internet fees
- 4. Internet fees will be charged additionally during summer or winter vacation.

#### B. Living Environment

Please refer to the following website for more information about the dormitory: http://www.ntpu.edu.tw/admin/a8/org/a8-9/intro3.php

<sup>\*</sup>A graduate student who extends his or her graduate study for an additional year only to complete his or her thesis will only be charged basic tuition fees.

**<sup>\*</sup>MOFA Taiwan Scholarship Students have the same tuition rates as the local students.** 

## C. Information about Off-campus Accommodation

The University does not assist students with finding off-campus housing, but it does host house rental fairs and provide a house rental website: <a href="https://house.nfu.edu.tw/NTPU">https://house.nfu.edu.tw/NTPU</a>

#### D. Food Service Facilities:

A food court and a convenience store at Mind Lake Hall on Sanxia campus.

#### Others

Computer access fee (only for the 1st two semesters):

©Graduate students: NT\$ 1,900 per semester.

Quick Link: <a href="https://reurl.cc/qNrm7y">https://reurl.cc/qNrm7y</a> (also payment QR) → Land Bank Payment System →Log into the system

#### **Step1: Long in the system**



Step2: Click to download and print the payment sheets (tuition, dorm).





## Sample of Tuition Payment Bill

二峽校區

地址:新北市三峽區大學路151號

總機: (02)8674-1111 轉下列各單位服務分機

選課: 課務組(66110、66117) 繳費: 出納組(66359-60) 減免: 生輔組(66202) 貸款: 生輔組(66201) 註冊假: 註冊組(66101-8、66254) 宿舍: 生輔組(59127) 僑外生: 僑輔組(66219) 平保: 衛保組(66257) 電腦使用費: 資訊中心(67228) 語言實習費: 語言中心(66477-66481)

台北校區 地址:台北市民生東路三段67號

總機:(02)2502-4654 轉下列各單位服務分機

選課及註冊:進修教育組、碩專(18228-32、18262) 減免:進修教育組(18223) 貸款:進修教育組(18223) 宿舍:生輔組(34101) 缴費:出納組(18217)

※本繳費單係依102年1月3日行政資訊系統學籍檔資料列印,嗣若同學確定畢業或退學【不及格科目學分數達該學期總數二分之一,累計2次或其他因素】離校,請勿繳費註冊。

Your Name

※同學務必於繳費截止日前繳款

※貸款生電腦資源使用費、宿網費、宿電費 不能貸款部份,請電洽出納組。

|                        | 姓名 Name       | 學號 Student number |           | 系所/科別 Institute | e/grade (行代號         | 第一聯:學生收執聯<br>就學貸款可貸金額     |
|------------------------|---------------|-------------------|-----------|-----------------|----------------------|---------------------------|
|                        |               |                   |           | 城市治理英昌硕士學位學科    | 005                  | 54943                     |
|                        | - 1000        |                   | 3         | <del>旺別</del> 1 | 缴款帳號                 | 繳費截止日                     |
|                        | 1911 - 291993 |                   |           |                 | 72021210038785       | 1020206                   |
| Tuition                | 收入科目          | 金額                | 收入科目      | 金額              |                      | # 77                      |
|                        | 學(分)費         | 45033             | 3 外籍生健保費  | 4494            | NHI (National I      |                           |
| 1.20                   | 雜             | 5                 | 超修/三修費用   |                 | Insurance)           | 現金。<br>「土銀金融卡             |
| commodation            | 學雜費基數         | ŧ                 | 宿舍保證金     |                 | 松上銀 ATM 競帳做          | <b>应费用去,鱼手续费。</b> )       |
| 7                      | 宿舍舅           | 9700              | 0 上學期宿舍電費 | 875             | Oorm Electric Fe     | e (if there               |
| tudent                 | 學生平安保險豐       | 210               | 0 寒 假 電 費 |                 | is any)              | 17608818                  |
| afety                  | 語言實習賣         | ŧ                 | 宿網費       | 300             | 1974 1 ( 2000 4 14 1 | 20458.                    |
| surance                | 電腦資源使用舅       | 950               | 0暑假電費     |                 |                      | 3-5 流作天銷帳)繳<br>頁/網路服務專區/代 |
| -/                     | 僑生健保費         |                   |           |                 | Dorm Internet Fee    | 佛可以下                      |
| _/{                    | 合計 新          | 台幣陸萬壹仟            | F伍佰陸拾貳 #  | <b>.</b> 整      | 二、校外住宿(貸款標           | 李B: 坦照校內生宿費最产             |
| Computer<br>access fee | 校長            | 主辨會               | 計         | 辦出納             | ⑤<br>⑤               | 这个 一                      |
|                        |               | 郭廷国               |           | 資曉琪             | Limited              |                           |

## **Cell Phone Information**

- Most of our students choose to own a cell phone plan in Taiwan. Most of the plans are required to sign an at least 2-year contract for the lowest service charge or the highest discount rate on purchasing a new cell phone. A monthly service fee will be charged accordingly. An extremely high early termination fee may occur if you ended your contract earlier. You can also choose a "pre-paid" plan which you buy minutes in advance.
- In Taiwan, almost any kind of cell phones are sim-card changeable. That is, you don't have to buy a new cell phone when you decided to switch to a new cell phone carrier. The new cell phone carrier will provide a new sim card to you.
- ★ Local providers include Taiwan Mobile, Far eastone, Chunghwa, and so on. Also refer to <a href="NTPU Handbook for International Degree Student 2022/2023 Page 50-51">NTPU Handbook for International Degree Student 2022/2023 Page 50-51</a> for more details.

#### **NHI Card Functions**

#### 1. Prescription and examination Records

The NHI card stores records of medication usage and past examinations for doctors to use as a reference when they treat a patient so that they don't duplicate prescriptions or examinations. This helps safeguard patient safety, improve health care quality and reduce medical waste.

#### 2. Treatment Records

The NHI card serves as the authoritative record of treatment under the National Health Insurance program, recording all doctor visits. When a patient receives health care, an allotted visit is normally deducted from the card, but if the attending physician enters on the card "clinic referral," "post surgery outpatient follow-up visit," or "hospitalization clinic follow-up visit," the subsequent visit is not deducted from the card total.

#### 3. Catastrophic Illness Record

Records of a patient's catastrophic illness are directly entered into the NHI card, enabling patients with such illnesses who present their NHI card when getting care for the designated disease to be treated without having to pay a copayment.

Individuals covered by the National Health Insurance Program who have applied for and received catastrophic illness certification can ask clinics or hospitals to update their NHI cards if the cards do not include the catastrophic illness information. Cards can also be updated to include the catastrophic illness designation at any location where a card reader is available, such as any National Health Insurance Administration regional divisions or village, town, city or area administrative office. For more information, please check:

- National Health Insurance Administration of Ministry of Health and Welfare
- NHI Card

# Remember to Bring Your National Health Insurance Card When Visiting a Doctor

Whether you are visiting a doctor, picking up your prescription, or undergoing a medical examination, you must bring your National Health Insurance card to any contracted health care institution (identified by the National Health Insurance logo in their doorways) in order to be treated under the health insurance program. You will be required, however, to pay a registration fee and copayment.

If you don't have your National Health Insurance card with you when visiting the doctor, you must first pay all medical expenses out of your own pocket. But you can have the expenses, minus the required copayment, refunded if you bring your National Health Insurance card and receipt to the health care institution where you were treated within 10 days.

## **Contact Information (updated on March, 2023)**

Emergency contact numbersDialPolice110Fire, Ambulance, and General Emergency119

| IPUG  |   |                             |  |  |  |
|---|---|-----------------------------|--|--|--|
| Office/Section  | Phone/ extension number (dial the extension number directly when using on-campus telephone) | Responsibility              | Location   |  |  |
| IPUG Director's Office<br>(Director: Tony Shun-Te Yuo)            | +886-2-8674-1111 # 67429<br>+886-2-8674-1111 # 67237  |                             | Room 418, 4 <sup>th</sup> floor, Building of College of Public Affairs Room 412, 4 <sup>th</sup> floor, Building of College of Social Sciences |  |  |
| IPUG Office (Coordinator(temp.): Ginger Chen-Chi Kao)             | +886-2-8674-1111# 67207<br>ipugmuc@gm.ntpu.edu.tw   | Everything related to IPUG! | Room 419, 4th floor, Building of College of Social Sciences  |  |  |
| IPUG Professor's Office<br>(Tutor: Tamara Klieck)                 | +886-2-8674-1111# 67069<br>tamkli@gm.ntpu.edu.tw  |                             | Room 639, 6th floor, Building of College of Social Sciences  |  |  |
| IPUG Professor's Office<br>(Tutor: Michal Grzegorzewski)          | +886-2-8674-1111# 67070<br>mjgrze@gm.ntpu.edu.tw  |                             | Room 638, 6th floor, Building of College of Social Sciences  |  |  |
| IPUG Professor's Office<br>(Dr. Chantalle Rietdijk)               | +886-2-8674-1111# 67438<br>c.e.rietdijk@gm.ntpu.edu.tw                                      |                             | Room 313, 3 <sup>rd</sup> floor,<br>Building of Public Affairs   |  |  |
| IPUG Study Room 522<br>IPUG Study Room 527<br>IPUG Study Room 525 | +886-2-8674-1111# 67219<br>+886-2-8674-1111#67110<br>+886-2-8674-1111# 67111                |                             | Room 522, 5th floor, Room 527, 5th floor, Room 525, 5th floor, Building of College of Social Sciences  |  |  |

## Administrative Sections on NTPU campus

| Office/Section                          | Phone/ extension number (dial the extension number directly when using on-campus telephone) | Responsibility  | Location   |
|---|---|---|--|
| Dormitory Section                       | +886-2-8674-1111 # 59127  | -student accommodation -beds and roommates  | 1 <sup>st</sup> floor/ground floor,<br>Shining Moon Building                   |
| Admission and General Affairs Section   | +886-2-8674-1111 # 66121  | -enrollment   |  |
| Registration Section                    | +886-2-8674-1111 # 66107  | -diploma/transcript/ enrollment<br>certificate application<br>-registration (registered sticker)  | 3 <sup>rd</sup> floor, Administration Building<br>(Office of Academic Affairs) |
| Curriculum Section                      | +886-2-8674-1111 # 66114  | -student information system account problem -course adding/dropping   |  |
| Office of International Affairs (O.I.A) | +886-2-8674-1111 # 66217  | -activities related to international students -dormitory application (new student only) -personal insurance (new student only) -visa, ARC, and NHI -MOE scholarship | 4 <sup>th</sup> floor, Administration Building                                 |

## Administrative Sections on NTPU campus

| Office/Section              | Phone/ extension number (dial the extension number directly when using on-campus telephone) | Responsibility  | Location  |
|-----------------------------|---|---|---|
| Language Center             | +886-2-674-8189 # 66478 \ 66480   | -Chinese class  | 3 <sup>rd</sup> floor, Humanities Building                                    |
| Office of Military Training | +886-2-8674-1111 # 66233<br>+886-2-8674-1111 # 66227  | -information of off-campus<br>accommodation<br>-safety maintenance<br>-emergency contacts | 2 <sup>nd</sup> floor, Administration Building<br>(Office of Student Affairs) |
| Cashier Section             | +886-2-8674-1111 #66359   | -tuition payment billing  | 1 <sup>st</sup> floor/ground floor,<br>Administration Building                |
| Library Circulation Section | +886-2-8674-1111 # 68326  | -book circulation   | 1st floor/ground floor, Library   |
| Computer Center             | +886-2-8674-1111 # 68222  | -on-campus WIFI   | Computer Center   |

# International Program on Urban Governance, International College of Sustainability Innovations at National Taipei University Review Regulations for Foreign Graduate Student Scholarship and Assistantship Applications

Article 7 amended and approved at the third meeting of the IPUG in the 2011 academic year

Articles 2, 3, 4, 8, and 9 amended and approved at the first meeting of the IPUG in the 2012 academic year

Article 7 added and approved at the third meeting of the IPUG for the 2014 Academic Year

Article 7 amended and approved at the fifth meeting of the IPUG for the 2014 Academic Year

Article 3 amended and approved at the fourth meeting of the IPUG for the 2017 Academic Year

Article 3 amended and approved at the first meeting of the IPUG for the 2018 Academic Year

Article 3 and 8 amended and approved at the second meeting of the IPUG for the 2019 Academic Year

Article 1 amended and approved at the first meeting of the IPUG for the 2019 Academic Year

Article 4 and 6 amended and approved at the second meeting of the IPUG for the 2019 Academic Year

Article 5 and 6 amended and approved at the sixth meeting of the IPUG for the 2020 Academic Year

- Article 1 To encourage foreign students to study at the International Program on Urban Governance (hereafter referred to as the IPUG), International College of Sustainability Innovations at National Taipei University (NTPU), the IPUG stipulated the "IPUG at NTPU Review Regulations for Foreign Graduate Student Scholarship and Assistantship Applications" (hereafter referred to as the Regulations) based on Article 7 of the "NTPU Implementation Methods for Graduate Student Scholarship and Assistantship Applications."
- Article 2 The funding sources of scholarships and assistantships for foreign graduate students regulated in accordance with the Regulations are special subsidies from the school endowment fund and allocations and fundraising monies collected by the IPUG from within or outside NTPU.
- Article 3 The scholarship and assistantship application qualifications and regulations for each academic year are listed below:
  - 3.1 Scholarships:
    - (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for scholarships. However, those who have domestic or international scholarships are ineligible for this scholarship. Newly registered students should file an application before enrollment.
    - (2) Types of scholarships:
      - 1. Full scholarships: Reduction or exemption from tuition including miscellaneous fees, credits fees required for graduation (up to 15 credits per academic year) and housing fees and a semester-based living expenses subsidy for the subsidized period.
      - 2. Partial scholarships: Exemption or partial reduction of tuition or other awards at

certain fixed amounts during the subsidized period.

- (3) Scholarship approval period: Funding is assessed and approved for one academic year at a time.
- (4) Scholarship distribution methods: Tuition required for each semester is allocated through the special fund designated by the Regulations. Subsidies for living expenses each semester and other fixed-amount subsidies are awarded and distributed per month. Subsidized months are March to June for the first semester, and September to December for the second semester. If the subsidized student is suspended or withdraws from the program, the subsidies are distributed until the month that the suspension or withdrawal comes into effect.

#### 3.2 Assistantships:

- (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for this assistantship. Newly registered students should file an application before enrollment.
- (2) Types of assistantships:
  - 1. Master's program assistantships: Distribution is based on scholarship and assistantship allocation funds of the IPUG.
  - 2. Assistantships for student part-time work: Distribution is based on the funding sources regulated in Article 2 of the Regulations.
- (3) Students who receive these assistantship subsidies should help manage commonly assigned tasks at the IPUG and assist in related teaching, research, or administrative work.
- (4) The amount and period for assistantship subsidies is dependent on the allocation funds of the IPUG received from within and outside the school. The subsidy is awarded based on actual working months.
- 3.3 Quotas and amounts of scholarships and assistantships awarded each semester are determined after discussion at the IPUG meeting.

Article 4 Methods for applying for scholarships or assistantships, as per the Regulations, are given below:

- 4.1 Scholarships: Students who enrolled in fall semester/spring semester must submit the "Financial Aid Application Form for Current Students" before April 30th/ October 31st with all related documentation to the IPUG.
- 4.2 Assistantships: Students who enrolled in fall semester/spring semester must submit the "Financial Aid Application Form for Current Students" before April 30<sup>th</sup>/ October 31<sup>st</sup> with all related documentation to the IPUG.
- 4.3 Newly registered students may submit an application for scholarships or assistantships by providing the "Financial Aid Application Form for Prospective Students" to the IPUG before

enrollment during the admission application procedure.

- Article 5 The subsidized quotas of the IPUG awards scholarships and assistantships in each academic year are allocated based on the school budget and adjustable.
- Article 6 Foreign graduate student scholarship and assistantship applications for the IPUG are reviewed at the IPUG meeting. The review results are delivered to the NTPU scholarships and assistantships committee for approval and reference. The academic or work performance of the recipient during the scholarship or assistantship subsidy period is considered during reapplication and review for their next scholarship or assistantship.
- Article 7 A recipient of a partial scholarship, if recommended by his/her thesis advisor, may apply to convert the scholarship to a full scholarship. The application shall be evaluated according to the merit scholarship budget and approved by the IPUG committee. The full scholarship for the academic program shall be awarded to the recipient in the current semester.
- Article 8 If a recipient exhibits undesirable academic performance or receives demerits or higher level disciplinary action for violating school rules, under the resolution of the IPUG meeting, the IPUG director may sign an appeal to discontinue the student's scholarships or assistantships.
- Article 9 Foreign graduate students who receive a scholarship or assistantship regulated in accordance to the Regulations may apply for other scholarships or assistantships that are awarded by NTPU in accordance to school scholarship and assistantship review regulations.
- Article 10 The Regulations were approved at the IPUG meeting and implemented after being approved by the president of NTPU. All amendments are made following this same procedure.

## Regulations Governing the International Program on Urban Governance (IPUG), International College of Sustainability Innovations at National Taipei University

Approved in the 2<sup>nd</sup> Meeting of the IPUG Committee in the 2011 academic year.

The amendments to Articles 3, 4, 7, 8, and 9 were approved in the 1<sup>st</sup> Meeting of the IPUG Committee in the 2013 academic year.

The amendment to Article 7 was approved in the 2<sup>nd</sup> Meeting of the IPUG Committee in the 2013 academic year.

The amendment to Article 2 was approved in the 4<sup>th</sup> Meeting of the IPUG Committee in the 2013 academic year.

The amendment to Article 7 was approved in the 3<sup>rd</sup> Meeting of the IPUG Committee in the 2016 academic year.

The amendment to Article 6 was approved in the4<sup>th</sup> Meeting of the IPUG Committee in the 2016 academic year.

The amendment to Article 7 was approved in the4<sup>th</sup> Meeting of the IPUG Committee in the 2017 academic year.

The amendment to Article 5 was approved in the 1<sup>st</sup> Meeting of the IPUG Committee in the 2019 academic year.

The amendments to Articles 1,2 and 6 and deletion of Article 5 were approved in the 2<sup>nd</sup> meeting of the IPUG Committee in the

The amendment to Article 2 was approved in the 4<sup>th</sup> Meeting of the IPUG Committee in the 2020 academic year.

The amendment to Article 4 and 6 were approved in the 1<sup>st</sup> Meeting of the IPUG Committee in the 2021 academic year

#### Article 1 Eligibility for admission and the maximum length of study

- (1) Eligibility for admission
  - Admission to the International Program on Urban Governance (hereinafter "IPUG Program") at National Taipei University (hereinafter "NTPU") is granted only to applicants who meet all the eligibility requirements. The program's admission criteria and related details shall be specified separately.
- (2) The duration of study in the IPUG Program is at least two years. In principle, students are forbidden from taking full-time jobs while enrolled in the IPUG Program. If special circumstances apply where a student needs to take a full-time job, that student shall apply to the office of the IPUG Program for permission within one month after the commencement of employment. The office will submit the application for the IPUG Program Committee's approval. The duration of study in the IPUG Program for a student who has obtained permission to keep a full-time job is, in principle, at least three years, and his/her academic advisor and thesis advisor must be informed of said employment.

#### Article 2 Credits and course selection

- (1) To graduate from the IPUG Program, each student must complete at least 28 credits of courses, pass the oral examination for his/her Master's degree and submit his/her thesis to the IPUG Program.
- (2) Students who take courses at departments (institutes) outside of the IPUG must acquire permission from his/her academic advisor or thesis advisor, and submit the course selection list with the academic advisor or thesis advisor's signature to the IPUG. The credits of the course

can be counted toward graduation credits, but this is limited to three credits total.

#### Article 3 Academic advisor

- (1) Each graduate student should, within one month after his/her enrollment, courteously request an IPUG faculty member to act as his/her academic advisor. If the student is unable to find an academic advisor during the specified period, his/her mentor for the IPUG shall act as the academic advisor.
- (2) The academic advisor will give instructions with regard to learning, course selection and research projects under the IPUG Program until his/her student chooses a thesis advisor.

#### Article 4 Thesis advisor

- (1) Each graduate student should, before the end of the <u>first academic year</u> after his/her enrollment, determine a thesis advisor with the consent of the Director of the IPUG. In principle, the thesis advisor should be a full-time or part-time faculty member of the university. The student should, in the meantime, submit the letter of agreement from the thesis advisor. If a student wishes to invite a thesis advisor from other universities, he/she should provide the reasons and obtain the agreement of the Director of the IPUG.
- (2) To replace a thesis advisor, a student shall submit an application to the IPUG Program and do so after obtaining permission from the IPUG Program Committee.

#### Article 5 Masters Examination Committee

- (1) Students taking the IPUG Program should apply for the convening of a Masters Examination Committee one month prior to the examination for a Master's degree.
- (2) Each oral examination committee comprises 3 to 5 members recommended by the thesis advisor. One of the committee members who did not serve as the thesis advisor will be appointed the convener and chairperson, hired by the NTPU president at the Director's request.

#### Article 6 Master's Degree Examination

(1) Prior to the master's degree examination, the graduate student should provide a preliminary report on his or her thesis outline. The graduate student can apply for the master's degree examination only if his or her preliminary report is approved by the preliminary examination committee. Before submitting the degree thesis examination "application", students must complete the original comparison of the dissertation, using the softwares that are approved by the University. The comparison results (with literature references not included) must be submit to the program coordinator and the advisor(s) and be provided to the examination committee in the degree examination. The master's degree examination should be conducted at least three months after the preliminary report. The student should, with the consent of his or her thesis advisor, submit an integrated research proposal approved by the thesis advisor. The preliminary

- examination committee shall comprise three to five members recommended by the thesis advisor.
- (2) The master's degree examination shall be held in an open process and shall be audio-recorded. The student shall submit the application form together with the "Academic Research Ethics Education Certificate of Completion" to the IPUG at least one month prior to the examination. An examination may only be held when it is attended by at least two thirds of the committee members.

#### Article 7 Submitting the Master's thesis for graduation

- (1) The master's degree thesis should be prepared according to the format required by the IPUG.
- (2) To complete the graduation process, the graduate student should submit to the office of the IPUG five hard copies of his or her master's degree thesis in green-colored covers, as well as one in the form of an electronic file. The student should, in the meantime, authorize the IPUG to publicize the abstract of the thesis on its website.
- Article 8 Implementation details not specified in the Regulations shall be based on NTPU's requirements.
- Article 9 The Regulations will be implemented after approval by the IPUG Program Committee.

  Amendments shall be approved in the same fashion.



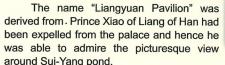
#### 1 Front Gate

Two guard posts designed with rooftops designed after the curves of a kite look over arched walkways and sit on the sides of a 20-meter wide road. Upon entering the gate, visitors are greeted by the university's flower --- Bird of Paradise.



## 2 Waterside Pavilion (Liangyvan Pavilion)

Waterside Pavilian" was taken by the university's first president Dr. Lee Jian-xing from "Tao Te Ching": "The best virtue is like water's. Water benefits everything in the world".





Banqueting and feasting with Sima Xiangru and Mei Sheng, this is also a oasis for they to meditate on philosophy and literature.

## 3 College of Humanities

The 12-story RC structure contains 1 underground level. The building maintains an atmosphere of the art and culture through the use of traditional red brick throughout the structure.

In addition to the college office, the building houses the departments of Chinese

Literature, Foreign Languages and Applied Linguisticsa, History, Graduate Institute of Folk Arts and Cultural Heritage, The Center for Teacher Education, and Center for Haishan Research.

## 4 College of Business

The 8-story SRC structure contains 1 underground level. The building is designed in the concept of a traditional academy of classical learning and presents diverse spatial features, such as an open square and linked walkways.



In addition to the college office, the building houses the Departments of Business Administration, Finance and Cooperative Management, Accountancy, Statistics, Leisure and Sport Management, Graduate Institute of Information Management, Graduate Institute of International Business, Executive Master of Business Administration in International Finance(IEMBA).

## 5 College of Law

The 8-story RC structure contains 1 underground level. The building's exterior wall is designed to emphasize the solemn and rigorous nature of the law building. In addition to the college office, the building houses the Department of Law as well as the Center for Comparative Law Documentation



## 6 Administrative Complex

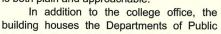
The 6-story RC structure contains 2 underground levels. The building is home to all administrative departments of the university and was designed with a façade of vertical columns and generous use of glass curtains to exude a sense of change and modernism.



In addition to the Offices of the President and Vice President , the building contains Office of Academic Affairs, Office of Student Affairs. Office of General Affairs, Office of Research and Development Affairs, Office of International Affairs, Center for General Education, Alumni Center, Personnel Division, Accounting Division, and Office of the Secre-

## 7 College of Public Affairs

The 8-story RC structure contains 1 underground level. The horseshoe design of the building's central square combined with the washed red brick walls creates a style that is both plain and approachable.



Administration and Policy, Public Finance, Real Estate and Built Environment, Graduate Institute of Urban Planning, and Graduate Institute of Natural Resource Management.

#### 8 Topco Stadium

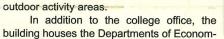
Topco Stadium is a 2-story RC structure and named by alumni Dr. J.W. Kuo, who donated the stadium's ventilation systems. The building features a grey exterior with vibrant yellow highlights to accentuate the image of energy and diversity.



The stadium can simultaneously accommodate 1,500 people in a large assembly and provides students with areas to learn sports such as basketball, volleyball, and badminton.

## 9 College of Social Sciences & International College of Sustainability Innovations

The 8-story RC structure contains 1 underground level. The building's architectural design features grace and steadiness as shown by the theme of gray and brick red as well as the receding floors that allow for outdoor activity areas.



ics, Sociology, Social Work, and Graduate School of Criminology.

In addition to the office of International College of Sustainability Innovations, this building also houses the International Program on Urban Governance (MS), and the Master Program of Business Administration (MBA) in Finance.

## 10 Library & Computer Center

The 7-story RC structure contains 1 underground level. The center is located at the end of the 60-meter long field and is a piece of landmark architecture on campus. The frontal arc of the building is designed with the concepts of arched facades and ceramic



urns, lake water, and rising mountains; the central hall is constantly filled with a flow of teachers and students while ample lighting at night makes the building seem like an energetic owl.

#### Front Building (Library)

In addition to providing areas for studying, a culture & art exhibition on the 2F as well as a Gallery of school history and Haishan relics on the 6F are established there

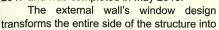
#### **Back Building (Computer Center)**

The computer center (including the network center) is constructed as the back building of the Library; the structure is built for the purpose of establishing the university's digital infrastructure and high-speed optical network.



#### 11 Elytone Building for Electrical Engineering and Computer Science

The building is a donation from Mr. Chow Lee-fu;the construction began in June 2017 and was completed in May 2019.



a punch card. The abstract double E imagery presents a feeling of technology as well as digital self-clarity.

In addition to the college office, the building houses the Departments of Computer Science and Information Engineering, Communication Engineering, and Electrical Engineering.

#### 12 Mind Lake Hall

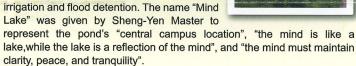
The structure's plans include a 2-story building with a total area of 1,700 square meters slated for opening in March 2021.

The hall will primarily offer students, faculty, and members of the community with an area containing stores and restaurants. The design of the hall focuses on providing an esthetically pleasing and comfortable dining area supported by a central garden that adjoins great views of the lake. It will become

the primary area of leisure and recreation at NTPU.

## 13 Mind Lake

Behind the library, the 2 hectares of water of Mind Lake are provided by the ancient Liucuopu Waterway. The area contains 2 performance stages, small bridges, and has preserved the functions of farmland irrigation and flood detention. The name "Mind



#### 14 Woodworking Complex, HDG

This structure is donated by the HDG Foundation: it includes 3 buildings in a space of 179-ping and was opened in December 2018.

The project provides the Sanxia Campus with woodworking classrooms where students can learn, practice, or

promote partnership projects between academia and industry to effectively improve the cultural awareness and understanding in woodworking culture of students at the university.

#### 15 Leisure Sports Corner

The Leisure Sports Center contains simple sports facilities as well as a wooden lectern and seating that allows for outdoor



## 16 Area of Student Dormitory

Student dormitories on the Sanxia Campus consist of the 4 buildings Dawning-Sun Building (men's dormitory), Shining-Moon Building (women's dormitory), Glistening-Star Building (graduate student dormitory), and Glory Dawn Building. Each building is well lit, ventilated, and provides



good security. The rooms within the buildings are designed as suites while each dormitory offers laundry, multifunctional gyms, social lounges, kitchens, and other diverse spaces.

#### 17 Mountainside Pavilion

The university's first president Dr. Lee Jian-xing overlooked the immovable peaks of Yuan Shan from this pavilion. As in the words of Sun Tzu's Art of War: "soldiers..., immovable like the mountains", hence the name "Mountainside Pavilion".



## 18 Liucuopu Waterway

Liucuopu Waterway (originally named "Longenpi") is the largest waterway in Sanxia that transports water from Yuan Shan to irrigate the fields of Longenpu, Liucuopu, and Maiziyuan. The section of the waterway within the campus is lined with Taiwan Incense-cedar trees and flows into Mind Lake.



## 19 Gymnasium & Student Activity Center

The 4-story structure with 1 underground level was officially open in February

The center offers students and faculty within the university with a location for sports & leisure, club activities, and physical education. The center includes a 25 meter heated



pool, changing rooms and showers, steam rooms and sauna, and water therapy pools; the first floor contains a general court, badminton court, office, and snack area; the second floor contains a fitness gym, office, and community activity center; the third floor contains an aerobic room and community activity center while the fourth floor contains practice rooms for clubs, faculty research labs, and community activity centers.

## 20 Athletic Field & Underground Parking

The 2-story RC structure contains 3 underground levels. The structure's geometric design has converted it into the university's modern and landmark architecture that continues the university's open atmosphere by the receding open square and green belt which establish a new cultural relationship between the city and campus.



The university's athletic field boasts a standard 400-meter track and a field that has been certified by the IAAF as Taiwan's fifth level-2 athletic facility. The arched concrete panels, wood grain bricks, wooden venetian blinds, and stained glass of the stands elicits the feelings of speed, minimalism, and clarity. Underground parking is located in floors B2 and B3 (accommodates 975 cars, 315 motorcycles).

## 21 Kite-Soaring Square

The work of Chiang Chong-muo "Soaring Kite of Sanxia": It stands silently next to the campus freeway and in the near future, the MRT Sanying line will pass above the square. The "Soaring Kite of Sanxia" stands 8-meters tall with a wingspan of 20-meters and is the university's most prominent landmark.



